

Scrutiny Co-ordination Committee

11th September, 2013

Work Programme 2013/14

For more details on items, please see pages 2 onwards

10th July 13

Alcohol Strategy
Olympic Legacy Scrutiny Panel
Outside Bodies reports back
Review of Coventry Community Safety Partnership (CSP)

7th Aug 13

Equalities
Equalities in Employment
Changes to the Constitution

11th Sept 13

Houses in Multiple Occupation Task and Finish group
Conference Reports –
- Civic Visit to Volgograd
- Delegation to City of Volgograd
- Presentation to the European Union
- Civic Visit to Kiel

9th Oct 13

6th Nov 13

Built Environment Enforcement

11th Dec 13

Welfare Reform

22nd Jan 14

Public Safety Services

19th Feb 14

19th March 14

16th April 14

Date to be identified

Review of Coventry Partnership
Update on DVA multi-agency model
Community Safety Partnership Annual Report
Neighbourhood working review
Transition between Children's and Adult's Social Care
Immigrant communities – access to healthcare and support services, promoting values
Scrap Metal Licensing
Legal Services Costs and Income
Council Wide Marmot Plan
Asset Based Working
Statutory Advisor on Health
Organisational Change

Scrutiny Co-ordination Committee Work Programme 2013/14

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
10th July 13	Alcohol Strategy	Jane Moore/ Olivia Taylor	Alcohol has wide ranging impacts on people and communities particularly in relation to health and community safety. A draft Alcohol Strategy has been prepared for consideration by the Community Safety Partnership and Cabinet Member (Health and Adult Services) setting out the position in Coventry and proposals for action and the Scrutiny Co-ordination Committee will contribute to this.	Informal Scrucoco meeting 10/06/13
	Olympic Legacy Scrutiny Panel	Gennie Holmes	To feedback and report on progress on the work of the task and finish group established following the Cabinet Member (Policy, Leadership and Governance) meeting on 30 th November 2012. A progress report was presented to Scrucoco at their meeting on 17 th April 2013.	Scrucoco 17/4/13
	Outside Bodies reports back	Scrutiny Officer	To identify which outside bodies appointed to by the Council at their annual general meeting report to Scrutiny Co-ordination Committee and other Scrutiny Boards.	Annual review
	Review of Coventry Community Safety Partnership (CSP)	Sara Roach	To present to the Board the proposed changes to the CSP requested by the Police and Crime Commissioner	Informal Scrucoco meeting 10/06/13
7th Aug 13	Equalities	Jenni Venn/ Surindar Nagra	To review the Council's annual equalities report and identify any priorities or concerns for future action or review.	Informal Scrucoco meeting 10/06/13
	Equalities in Employment	Shokat Lal	This item will look at the diversity of the Council's workforce and how the Council is encouraging a more diverse workforce. Referred to Scrucoco for monitoring from CM(Equalities and Community Safety)	CM(Equalities and Community Safety)
	Changes to the Constitution	Christine Forde/ Carol Bradford	For the Board to discuss and comment on proposed changes to the Constitution	
11th Sept 13	Houses in Multiple Occupation Task and Finish group	Gennie Holmes/ Vicky Castree	To feedback and report on progress on the work of the task and finish group established following the Scrucoco meeting on 20 th March 2013	Scrucoco 20/3/13

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Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
	Conference Reports – - Civic Visit to Volgograd - Delegation to City of Volgograd - Presentation to the European Union - Civic Visit to Kiel	Cllr Sawdon, Cllr Crookes, Cllr J Mutton	Conference reports for several civic visits.	
9th Oct 13				
6th Nov 13	Built Environment Enforcement	Sara Roach	To review the effectiveness of initiatives to ensure that enforcement activity (across housing, planning, environment and community safety) is effectively joined up to deliver the best outcomes for local people and the environment, including the work of the Strategic Built Environment Group. This could include information on how the issue of empty properties is being addressed.	Informal Scrucro meeting 10/06/13
11th Dec 13	Welfare Reform	Simon Brake	To consider the approach the Council is taking to co-ordinate services for those people affected by Welfare Reform, particularly Credit Unions, Making Every Contact Count and links to Marmot, as well as the financial impact on the Council of Discretionary Housing Payments and the Community Support Grant.	
22nd Jan 14	Public Safety Services	Sara Roach	To contribute to a review of risk levels and thresholds for intervention as part of review of how the service operates and engages with local people.	Informal Scrucro meeting 10/06/13
19th Feb 14				
19th March 14				
16th April 14				
Date to be identified	Review of Coventry Partnership	Jenni Venn	To review the current priorities and working model of the Coventry Partnership in the context of new national and local initiatives including the LEP	Scrucro 17/4/13
	Update on DVA multi-	Sara Roach/	An update on progress following the meeting on 21 st	SB4 Meeting

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	agency model	Mandie Watson	November 2012, to include an update on progress on actions from the SCR	21/11/12

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Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
	Community Safety Partnership Annual Report	Mandie Watson	The Annual Report of the Community Safety Partnership as well as the strategic assessment informing priorities for working	
	Neighbourhood working review	Sara Roach/ Jane Moore	To look at the development and monitoring of performance measures for the new service, following the changes to neighbourhood working towards an asset based approach. Referred for monitoring by Cabinet at their meeting on 9/7/13	Cabinet 9/7/13
	Transition between Children's and Adult's Social Care			SB2 2012/13
	Immigrant communities – access to healthcare and support services, promoting values		Prompted by Referral and Assessment Service visit by Scrutiny Board 2 during 2012/13	Prompted by RAS visit SB2 2012/13
	Scrap Metal Licensing	Sara Roach	To contribute to the development of local policy in response to the new licensing provisions being introduced under the Scrap Metal Dealers Act 2013 and progress on the implementation of licensing in the city.	Informal Scrucro meeting 10/06/13
	Legal Services Costs and Income	Christine Forde	To review opportunities to reduce external legal spend and increase income generation opportunities from the service. Scrucro or Finance and Corporate Services SB	Informal Scrucro meeting 10/06/13
	Council Wide Marmot Plan	Jane Moore	To review the Council's work as one of the Marmot Cities to improve life chances and reduce health inequalities	Informal Scrucro meeting 10/06/13
	Asset Based Working	Jane Moore	To contribute to the development of asset based working to create more resilient communities.	Informal Scrucro meeting 10/06/13
	Statutory Advisor on Health	Jane Moore	To review the role and impact of the Director of Public Health's responsibilities as the Council's Statutory Advisor on Health	Informal Scrucro meeting 10/06/13
	Organisational Change		To scrutinise the impact of the significant organisational change being planned with the creation of the People and Resources Directorates.	All Scrutiny Members meeting 26/6/13

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In addition the following dates are “if required” 24th July, 28th August, 2nd October, 23rd October, 20th November, 8th January 2014, 5th February, 5th March, 2nd April